

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MONTHLY WORK SESSION**

The regular monthly work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on November 30, 2022 at 7:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

Those Present:

| | | | |
|---------------|-------------------|----------------|--------------------|
| Chairman: | Greg Gill | Dist. Chief: | Jay Knavel |
| Commissioner: | Marylyn Weichmann | Secretary: | Roberta Buczkowski |
| Commissioner: | Roger Restorff | Administrator: | Monica Thielemann |
| Commissioner: | Richard Mrugalski | Insurance: | Dave Stromecki |
| Commissioner: | Mark Szczepanik | IT: | Greg Bienias |

Per request by Firefighter David Eiskant, meeting was held by the board and Firefighter Eiskant instead of the regular monthly meeting of the Board of Fire Commissioners.

Motion made by Commissioner Restorff, seconded by Commissioner Mrugalski to go to Executive Session: All in favor; motion carried. Executive Session began at 7pm.

Motion made by Commissioner Restorff, seconded by Commissioner Mrugalski to resume the regular work session. All in favor; motion carried. Regular work session resumed at 7:28pm.

No motions made by the Board.

District Chief Jay Knavel:

1. December 19th is the scheduled date for the turnout gear.
2. Will be sending thank you cards out to the outside entities for help with the November storm.
3. Next Wednesday will be the NFPA class at Windom
4. Am looking to have a TC#1 (Technical Coordinator 1) for 2023, who will be appointed by OP10. Firefighter Tim Gibbons volunteered to do this for one year to get it up and running. With the impending change by the Orchard Park Town Board with regards to height restrictions on new builds the district will need more training on collapsing structures etc.
5. Will be setting up a google form for the dispatch issues for future meetings with the Chief of Police.
6. Have received multiple calls regarding the incident at Green Lake with the police and Dog Control Officer out on the lake to rescue a dog. There are trained firefighters who should have been called.
7. After the first of the year will be working on the qualifications for officers.

Commissioner Szczepanik:

1. All the ambulance registrations will expire the end of the year. Monica to coordinate with EMS (Eric Knavel) to address this issue.
2. The new ambulance, which is a Ford diesel, could be ready as soon as April of 2023. Cost is \$213,900.00 with an additional \$3-4,000.00 for graphics. Will check with Attorney Chelus on bidding process.
3. Still looking into shirts for the firefighters.

Commissioner Weichmann:

1. No report except to say that the area at Windom is still leaking water.

Commissioner Restorff:

1. Talked with Penn Power Systems regarding moving forward with the contract for the generators, to add Hillcrest and to repair the one at Windom.
2. Tonawanda paramedics received \$100,000 in recovery money and we did not apply so we didn't get anything.
3. The Lions Club would like to use Taylor Road, Mechanics bay on December 16-17th for their annual food drive. This is fine with the Board.

Commissioner Mrugalski:

1. With regards to the storm, all receipts are to be submitted with a voucher and the District will reimburse then the District will submit all to FEMA for reimbursement. Will work with Monica on personnel, apparatus used etc. for November 18, 19 & 20th. The deadline for submission is sixty (60) days.
2. The gear machine at Central is ready to go. Just waiting on the soap.
3. Question to Greg Bienias regarding the taxes on some Amazon purchases. Greg was aware and it has been corrected.
4. Question to Commissioner Restorff regarding the temporary loan. Commissioner Restorff will talk to the Treasurer and will check to see if a credit line or loan is better.
5. Central is moving along:
 - A: Tile is done in the women's bathroom and the bathroom in the truck bay.
 - B: There will be a number of change orders for the December meeting.
 - C: Window frames due in the 2nd week of December.
 - D: The training room is done except for the floor.
 - E: The large meeting room is being worked on.
 - F: The kitchen work is still a little way out.

Chairman Gill:

1. Had the report for LOSAP run as there was a concern that the number of calls during the storm having an impact on firefighters making their points for the year. There will not be much of an impact. Firefighter who are way behind will still be behind and will have just one month (December) to make the requirements. So in essence the storm calls really did not make a difference.

There being no further business, motion was made by Commissioner Restorff, seconded by Commissioner Mrugalski that the work session be concluded. All in favor; motion carried. Work session concluded at 9:15pm

Respectfully submitted

Roberta Buczkowski, Secretary